

Our Commitment and Your Privacy

Redeemer Christian High School is committed to protecting the privacy of our families, students, employees, alumni, donors, stakeholders and other individuals about or from whom we collect personal information. We value the trust of those we deal with, and of the public, and recognize that maintaining this trust requires that we be transparent and accountable in how we treat the information that you choose to share with us.

Redeemer Christian High School adheres to the principles of the Canadian Standards Association Model Code for the Protection of Personal Information to ensure that all personal information is:

- properly collected with consent and transparency
- stored
- used only for the purpose for which it's collected
- disposed of in a safe and timely manner when it is no longer required.

Definitions

Personal Information

Personal information is any information that can be used to distinguish, identify or contact a specific individual. This information can include an individual's opinions or beliefs, as well as facts about, or related to, the individual.

<u>Exceptions</u>: Business contact information and certain publicly available information, such as names, addresses and telephone numbers as published in telephone directories, are not considered personal information.

<u>Clarification:</u> Where an individual uses his or her home contact information as business contact information as well, we consider that the contact information is business contact information, and is not therefore subject to protection as personal information.

Accountability and Practices

Accountability

Under the guidance of our Privacy Officer, we are responsible for maintaining and protecting the information we collect, use, and disclose. We make information openly available to you about our personal information policies and practices. You are entitled to question the Privacy Officer about our compliance with any of these principles.

Privacy Practices

Personal information gathered by Redeemer Christian High School is kept in confidence. Our personnel are authorized to access personal information based only on their need to deal with the information for the reason(s) for which it is obtained. Safeguards are in place to ensure that information is not disclosed or shared more widely than is necessary to achieve the purpose for which it was gathered. We also take measures to ensure the integrity of this information is maintained and to prevent its being lost or destroyed.

Information Collection and Use

We collect, use, and disclose personal information only for purposes that a reasonable person would consider appropriate in light of the circumstances. We routinely offer individuals we deal with the opportunity to opt not to have their information shared for purposes beyond those for which it was explicitly collected.

If for any reason you wish to limit or withdraw your consent, please contact the school office.

Users under 18 years old

For website users under 18, please be sure to obtain your parent's or guardian's permission before you send any information about yourself to us or anyone else over the Internet. We encourage parents to get involved with their children's online usage and to be aware of the activities in which they are participating.

Databases

All personal information such as e-mail addresses and financial information, collected by Redeemer Christian High School is knowingly and specifically supplied to us by the individual involved. Our software is routinely updated to maximize protection of such information. The databases can only be accessed through a direct logon. We expect that all Internet users are running the latest version of their Web browser and that security features are enabled.

Links

This website may contain links to other sites. Please be aware that Redeemer Christian High School is not responsible for the privacy practices of such other sites. We encourage our users to be aware of when they leave our site and to read the privacy statements of each and every website that collects

personally identifiable information. This privacy statement applies solely to information collected by this web site.

Cookies

Like many other websites, we use cookies to better understand how our site is used, to make sure our information and dynamic content are served correctly, and to improve the performance of our site to our users, particularly the way search pages are delivered. Redeemer Christian High School does not use cookies to retain personal information about our users, and we do not sell information about our traffic patterns.

Security

This website takes commercially reasonable precautions to protect our user's information. Redeemer Christian High School uses reasonable efforts to protect information both online and off-line.