

**POLICY # 0210 - Admin - Outside School Hours Supervision Policy**

**OUTSIDE SCHOOL HOURS SUPERVISION POLICY**

**Redeemer Christian High School**  
**Community for Christian Learning**

**Subject:** Supervision of Students

**Purpose of Policy:** To clarify the responsibilities of staff regarding students on school property or at school functions outside normal school hours.

**Applies to:** Staff, Students and Parents/Guardians

**Owner:** Administration Office – Principal

**Date of Board Approval:** June 11, 2009

**To be Reviewed Prior to:** March, 2010

**Applicable / Attached Forms:** YES \_\_\_\_\_ NO X

<b>Reason for policy update</b>	<b>Date</b>	<b>Status</b>
Revised and modified as per Board discussions	March 26, 2008	Approved
Corrected name of policy	June 2, 2009	Approved
Regular Policy Review	June 11, 2009	Approved

**Rationale for the Policy**

- To avoid situations where one student is left alone with one teacher of the opposite gender, a violation of our Child Welfare policy.
- Staff are contracted to be at school from 8:00 AM to 4:00 PM.
- School staff is responsible for learning related and extra curricular activities, not for non-school social time.

**Policy**

- Supervision will be provided by the school from 8:00 to 3:30 PM Monday to Friday
- School will be open from 7:30 to 4:30.
- From 7:30 to 8:00 AM and from 3:30 to 4:30 PM there will be at least 2 staff members in the building while not on supervision, available for assistance.

**Exceptions****After School Activities**

- Two responsible adults will supervise students involved in an activity until the activity is completed.
- When a student is not picked up in timely fashion from school, 2 staff members will call the parent(s) and wait until the ride comes.
- When a student is not picked up in timely fashion from a sporting event away from school, the two adults assigned to supervise will call the parent(s) and wait till the ride comes.